



**SOUTH WHITTIER SCHOOL DISTRICT**  
11200 TELECHRON AVE.  
WHITTIER, CA 90605

**Board of Trustees Regular Board Meeting**

June 20, 2017  
District Office - Board Room  
6:00 PM

*Vision/Mission*

*The South Whittier School District holds students and staff to rigorous standards in order to prepare every scholar for 21<sup>st</sup> Century success in college and the workforce, within a safe and supportive environment.*

*Our students are challenged to reach their full potential and develop their curiosity and thirst for discovery.*

*Our district celebrates our families' diverse traditions, cultures, and languages as foundations for learning*

**AGENDA**

**1. PRELIMINARY**

**1.1. Call to Order. Roll call:**

**BOARD OF TRUSTEES:**

Francisco "Javi" Santana, President  
Jan Baird, Vice President  
Deborah Pacheco, Clerk  
Sylvia V. Macias, Member  
Elias Alvarado, Member

**ADMINISTRATORS:**

Gail Baxter, Superintendent  
Cecilia Laidemitt, Associate Superintendent of Personnel & Administrative Services  
Martha Mestanza-Rojas, Associate Superintendent of Educational Services  
Mark Keriakous, Associate Superintendent of Business Services

**1.2. Flag salute**

**2. Approval of Agenda**

Superintendent recommends approval of the June 20, 2017 Agenda as presented.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

**3. COMMENTS BY TRUSTEES**

This item is provided as an opportunity for Trustees to report regarding District related topics.

**4. PUBLIC COMMENTS**

During this time, Members of the public may without arrangement, make representations to or address the Board on matters related to agenda and non-agenda items. A total of 20 minutes are provided so members of the public can address the Board. Unless otherwise determined by the Board, speakers are limited to three (3) minutes. If you wish to address the Board of Trustees, please complete the form, "Request to Address the Board", located at the sign in table, and present to the Executive Assistant.

**5. REPORTS**

There will be no Board discussion on reports given except to ask questions and seek clarification during the board reports presented or refer matters to staff and no action will be taken unless listed as a subsequent agenda item.

**5.1. The Superintendent will report to the Board about various matters involving the District.**

**6. CONSENT**

At each meeting, the Board approves a group of routine action items typically referred to as the Consent Agenda. They will be acted on by the Board as one item, without discussion. Items may be pulled and acted on individually. If any Board member or the Superintendent requests that an item be removed from the Consent Agenda, it will be taken up in the order indicated on the Agenda.

The Superintendent recommend the Board approve Consent items: 6.1 - 6.8

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: Yes: \_\_\_\_ No: \_\_\_\_ Abstain: \_\_\_\_ Absent: \_\_\_\_

**6.1. Approval of Minutes May 16,2017 (Supplement)**

**6.2. Purchase Order List No. #12 FY 16-17 (Supplement)**

**6.3. Contract/Memorandum of Understanding (MoU) List No. # 02 FY 17-18 (Supplement)**

- 6.4. Bond Contract List #13 FY 16-17 (Supplement)**
- 6.5. Bond Purchase Order List No. #12 FY 16-17 (Supplement)**
- 6.6. Travel and Conference Report No.# 01 (17-18 FY), (Supplement)**
- 6.7. Acceptance of Donations**

Pursuant to Board Policy 3290, the South Whittier School District has received donations/gifts which may be accepted by the Board of Education. All gifts, grants, and bequests shall become the property of the South Whittier School District once accepted.

The Superintendent recommends approval of the listed donation(s)/gift(s).

<b>DONOR</b>	<b>DESCRIPTION</b>	<b>PURPOSE</b>	<b>AMOUNT/VALUE</b>
Henry E. Huntington Library & Art Gallery	Donation for bus fee	Specific Purpose	\$250.00
Lifetouch	Commission check for Fall 16-17	Any Educational Purpose	\$127.00

**6.8. Written Communication to the Board of Trustees**

There is no written communication to the Board of Trustees received for this Board agenda.

**7. GENERAL**

**8. REVIEW AND ADOPTION OF BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS**

- 8.1. BP 5141.52 Suicide Prevention - (FIRST READING) (Supplement)**
- 8.2. AR 5141.52 Suicide Prevention - (FIRST READING) (Supplement)**

Board Policy 5141.52 and Administrative Regulation 5141.52 - Suicide Prevention is submitted to the Board of Trustees for a first reading and review. All additional questions and/or recommendations for additions or revisions should be directed to the Superintendent prior to the next regularly scheduled meeting.

**8.3. BP 6116 - Classroom Interruptions - (SECOND READING) (Supplement)**

The Board of Trustees will conduct a second reading and possible approval of the proposed Board Policy 6116- Classroom Interruptions.

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_\_\_

**8.4. AR 6116 - Classroom Interruptions - (SECOND READING) (Supplement)**

The Board of Trustees will conduct a second reading and possible approval of the proposed Administrative Regulation 6116- Classroom Interruptions.

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

**8.5. BP 3230 Federal Grant Funds - (SECOND READING)(Supplement)**

The Board of Trustees will conduct a second reading and possible approval of the proposed Board Policy 3230 - Federal Grant Funds.

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

**8.6. AR 3230 Federal Grant Funds - (SECOND READING) (Supplement)**

The Board of Trustees will conduct a second reading and possible approval of the proposed Board Policy AR 3230 - Federal Grant Funds.

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

**9. EDUCATIONAL SERVICES**

**9.1. PRESENTATION: LCAP Executive Summary (Supplement)**

Mrs. Martha Mestanza-Rojas, Associate Superintendent of Educational Services will be presenting to the Board of Trustee the LCAP Executive Summary.

**9.2. PUBLIC HEARING: Local Control Accountability Plan (LCAP)  
(Supplement 9.1)**

A Public hearing is in order to provide an opportunity to comment on the Local Control Accountability Plan. A copy of the District Local Control Accountability Plan (LCAP) can be found on the South Whittier School District website at : [www.swhittier.k12.ca.us](http://www.swhittier.k12.ca.us) or on agenda online at: [agendaonline.net](http://agendaonline.net)

**9.2.1. a) Motion to Open Hearing**

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

**9.2.2. b) Motion to Close the Hearing**

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

**10. BUSINESS SERVICES**

**10.1. PRESENTATION: Proposed Budget Overview 2017-2018 (Supplement)**

Mr. Mark Keriakous, Associate Superintendent of Business Services will provide an overview of the Proposed Budget for the 2017-2018 Fiscal Year.

The Education Code requires school districts to adopt a budget and submitted to the County Office no later than July 1<sup>st</sup> of each fiscal year. The Adopted Budget reflects the estimated actual expenditures through June 30, 2017 along with the adopted budget for 2017-18.

This proposed budget was developed using the state-adopted Criteria and Standards. It includes the expenditures necessary to implement the Local Control and Accountability Plan (LCAP) and annual update to the LCAP that will be effective for the budget year. Upon the Board's approval, the budget will be filed and adopted subsequent to a public hearing by the governing board of the school district pursuant to Education Code sections 33129, 42127, 52060, 52061, and 52062.

**10.2. PUBLIC HEARING: South Whittier School District Proposed Budget Overview 2017-2018 (Supplement)**

A public hearing is in order to provide an opportunity to comment on the South Whittier School District 2017-2018 Proposed Budget.

**10.2.1. a) Motion to Open the Hearing**

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

**10.2.2. b) Motion to Close the Hearing**

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

**10.3. PUBLIC HEARING: Educational Protection Account 2017-2018 (EPA) (Supplement)**

A public hearing is in order to provide an opportunity to comment on Resolution No. 17-18-04 - Education Protection Account (EPA).

**10.3.1. a) Motion to Open the Hearing**

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

**10.3.2. b) Motion to Close the Hearing**

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

**10.4. Resolution No. # 17-18-04 Educational Protection Account (EPA)  
(Supplement 10.3)**

Resolution No. 17-18-04 - Education Protection Account (EPA). This Resolution seeks approval of the use of Education Protection Account (EPA).

The Superintendent recommends approval of the Educational Protection Account (EPA) Resolution No. #17-18-04 (Supplement 10.3)

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

**10.5. Resolution No. # 17-18-01 Temporary Transfers from the School Pools Fund  
(Supplement)**

In the event the District finds that it does not have enough cash to meet the fiscal obligations in the general or other operating funds due to a shortage of funds the District may request, in accordance with Article XVI, Section 6, of the California Constitution, to borrowing from the School Pools Fund maintained by the Los Angeles County Treasurer up to \$5,000,000.

The Superintendent recommends that the Board of Trustees approve Resolution No. #17-18-01 to authorize the use of temporary cash borrowing from the School Pools Fund maintained by the Los Angeles County Treasurer if the need arises.

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

**10.6. Resolution No. # 17-18-02 Temporary Inter-fund Cash Borrowing  
(Supplement)**

In the event the District finds that it does not have enough cash to meet the fiscal obligations in the general or other operating funds due to a shortage of funds the District may temporarily borrow, as identified under Education Code Section 42603 , cash from any fund of the district up to \$5,000,000.

The Superintendent recommends that the Board of Trustees approve Resolution No. # 17-18-02 to authorize the use of temporary cash transfers in all district funds if the need arises.

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

**10.7. Resolution No. #17-18-03 Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments and Transfers For the 2017-2018 Fiscal Year.(Supplement)**

The District periodically is required to make routine budget revisions, adjustments, and transfers as necessary for the payment of District obligations between funds, resources and object codes throughout a fiscal year. LACOE requires Board approval for any and all such transfers or a delegation of authority to a board designee to sign these transfers. This resolution grants delegation of such authority to the Superintendent and the Associate Superintendent of Business Services for the 2017-2018 Fiscal year.

The Superintendent recommends that the Board of Trustees approve Resolution No. # 17-18-03 Delegation of Authority to Process Routine revisions, Adjustments and Transfers for the 2017-2018 Fiscal Year.

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_\_\_

**10.8. Resolution No. # 16-17-37: Authorization for Year End Appropriations Transfers for the 2016-2017 Fiscal Year (Supplement)**

In accordance with the provisions of Educational Code 42601, the County Superintendent of Schools will make necessary appropriation transfers at the close of the school year to permit payment of obligations of the district. These appropriation transfers will cover overdrafts in major expenditure objects, provided the source of the funds is identified. Copies of the transfers will be sent to the district as they occur.

The Superintendent recommends approval of Resolution No. #16-17-37: Authorizing for Year End Appropriations Transfers for the 2016-2017 Fiscal Year.

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_\_\_

**10.9. Resolution No. #16-17-38: Authorization for the Delegation of Authority to Award a Contract or Reject Bids (Supplement)**

The Superintendent recommends approval of Resolution No. # 16-17-38: Resolution Authorizing the Delegation of Authority to the Associate Superintendent of Business Serves to Award a Contract or Reject All Bids for Several Upcoming Projects.

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_\_\_

**11. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

**12. CLOSED SESSION**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

**12.1. Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association. Agency Negotiators: Gail Baxter, Cecilia Laidemitt, Martha Mestanza-Rojas, Mark Keriakous, James C. Romo, Tina L.Kannarr**

**12.2. Classified -Public Employee Appointment/Employment/Evaluation**

**12.3. Classified - Public Employee  
Dismissal/Release/Discipline/Transfers/Reassignments/Retirement**

**12.4. Classified - Public Employee Certification of Evaluators for the 2017-2018  
School Year (Ed. Code Section 35160.1)**

**12.5. Certificated - Public Employee Appointment/Employment/Evaluation**

**12.6. Certificated - Public Employee  
Dismissal/Release/Discipline/Transfers/Reassignments/Retirement**

**13. OPEN SESSION**

The Superintendent will report related to any action taken in closed session.

**14. PERSONNEL SERVICES**

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

**14.1. Classified Personnel Report No.# 06-20-17-12 (Supplement)**

The Superintendent recommends the Board of Trustees approve the Classified Personnel Report No. # 06-20-17-12

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

**14.2. Certificated Personnel Report No.# 06-20-17-12 (Supplement)**

The Superintendent recommends the Board of Trustees approve the Certificated Personnel Report No. # 06-20-17-12.

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

**14.3. Superintendent Contract (Supplement)**

Administration recommends the Board of Trustees approve the Superintendent Contract as presented for Dr. Gary Gonzales.

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

**14.4. APPROVAL OF DISTRICT CALENDARS FOR 2017-2018 WORK YEAR**

**14.4.1. 2017-2018 Work Year Calendar for Cabinet/Certificated Directors (Supplement)**

The Superintendent recommends the Board of Trustees approve the 2017-2018 Work Year Calendar for Cabinet & Certificated Directors as presented.

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

**14.4.2. 2017-2018 Work Year Calendar Administrative Services - Psychologist (Supplement)**

The Superintendent recommends the Board of Trustees approve the 2017-2018 Work Year Calendar for Administrative Services – Psychologist as presented.

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

**14.4.3. 2017-2018 Work Year Calendar - Principals (Supplement)**

The Superintendent recommends the Board of Trustees approve the 2017-2018 Work Year Calendar – Principals as presented.

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

**14.5 Unrepresented Classified Substitute Salary Schedule 7 (Supplement)**

The Superintendent recommends the Board of Trustees approve the Unrepresented Classified Substitute Salary Schedule 7 to comply with the Los Angeles County Minimum Wage laws effective July 1, 2017.

Motion:\_\_\_ Seconded:\_\_\_ VOTE: Yes:\_\_\_ No: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

**15. ADJOURNMENT**

Unless otherwise posted, the next scheduled meeting to conduct District business is scheduled for

**June 27, 2017 at 6:00 pm**

and the next regularly scheduled meeting will be held

**July 18, 2017 at 6:00 p.m.**

District Office Board Room, 11200 Telechron Ave., Whittier, CA 90605